

## **Mission & Ministry Team Meeting Minutes May 18, 2021**

The meeting was called to order by President Larry Ehlert, at 5:15 PM.

Present for the Meeting: Larry Ehlert, Carlene Nagel, Mark Reimer, Jessica Olson, Darrell McDougal, Linda Stibbe, Joe Zanon, Kim McCann and Pastor Dave. Jim Henning attended part of the meeting.

Absent: None

1. Devotion by Linda Stibbe. Opening prayer by Pastor Dave.
2. Missional Community (Take 10)
3. Staff: Director of Family and Youth – Blake Brockman  
Blake updated the MMT on Youth Group. The 8<sup>th</sup> graders that were recently Confirmed were invited to attend Senior High Youth Group now and a few have been coming. The Junior High Youth Group is planning to start in October, 2 times per month after school. Planning has started for the National Youth Gathering in 2022. Blake continues to write articles for the synod's YouthEsource website and he will also be speaking at a conference in Houston this summer. Youth Group sold pizzas and started the Youth Stock Exchange for fundraisers this year. Blake also continues Family Ministry events, such as Silly Songs w/ Mr. Brockman on You Tube, and the Family Worship Service. He has begun planning for the outdoor service on August 29, 2021 and also VBS which will take place this summer on Wednesday nights. Larry thanked Blake for sharing with us all that has been going on in Youth Group and Family Ministry.
4. Pastor's Report:  
Pastor Dave updated the MMT on the celebrations that will take place over the next few weeks. New members were installed this past weekend at the 10:30 worship service. There are 11 Stephen Ministry leaders now and they will be recognized in worship services this weekend. New leaders are Deb Thom, Linda Smith and Casey Smith. At the May 30<sup>th</sup>, 8:00 a.m. worship service, the graduates will be recognized. There will be 6 students graduating from the 8<sup>th</sup> grade at Peace Lutheran School. The next Voters meeting to approve the budget will be June 3, 2021. On June 6, 2021 there will be a farewell & recognition to congregation members, Abby Luerssen and Anna Reineke. Staff anniversaries will also be celebrated this summer. The Gerald & Dorothy Volm Foundation was able to give a gift this year which will fund the employee bonuses that were approved at the last MMT meeting.

Staff Reports: (the following reports were submitted to MMT members prior to the meeting)

Lead Pastor Report – Pastor Dave Karolus

Vicar Report – Vicar Erik  
School Administrator Report – David Reineke  
Childcare Director Report – Annette Miller  
Director of Youth & Family Ministries – Blake Brockman  
Lay Minister Report – Jeff Nielsen  
Information Technology Report – Jan Young

Financial Report:

The Profit & Loss Budget vs. Actual report was distributed to the MMT. There is additional School Choice Income yet to come in May and therefore the budget ending June 30, 2021, should end on budget.

5. Final Budget Approval:

A revised 2021-2022 budget was distributed to the MMT for review. Final adjustments have been made. We now know more than last month such as, the new Vicar in July, the 3<sup>rd</sup> grade teacher has been hired, and the Office Manager has been hired. The Gala is planning to return to in person and also continuing online auction items. The budget is almost \$2.5 million. About 70% of the expenses are salaries and benefits. Motion by Joe Zanon, second by Darrell McDougal to approve the 2021-2022 budget and forward it to the Voters meeting scheduled for June 3, 2021, all ayes, one absent, motion carried.

6. Set June Voters agenda:

The Voters agenda was distributed to the MMT. Motion to approve the Voters agenda for June 3, 2021 made by Jessica Olson, second by Kim McCann, all ayes, one absent, motion carried.

7. Adjustment to the building budget:

Currently we are running about \$5,000 over out of the \$4.3 million budget. There was significant savings from changing the type of LED lights, having a mild winter and not having to heat the building project as much as anticipated and also from the steel. We have been able to include the HVAC work in the 1961 addition. Motion to approve up to \$30,000 to be spent on Child Care furnishings for the new building from the previous budget year surplus, instead of using building project funds, made by Joe Zanon, second by Linda Stibbe, all ayes, motion carried.

8. SLT update-Jim Henning

The school has grown 150% in the last 5-6 years. The SLT has been discussing possibilities of how we need to staff for that much growth. DJ Schult from the Lutheran Church Missouri Synod District Office is coming to their next meeting to discuss 2022-2023 school staffing changes.

CLT update-Carlene Nagel

Carlene updated the MMT on recent CLT activity. Recently the CLT updated 4 job descriptions; Child Care Director, Child Care Lead Teacher, Child Care

Assistant Teacher and Child Care Part-Time Teacher/Substitute. The job descriptions were about 5 years old and were in need of some revisions.

9. BFIC update:

Pastor Dave and Mark Reimer gave an update on the Building project from the Construction Oversight Committee. The air handlers might be delayed and could potentially back up the start date. Pastor Dave's office has moved to the Luther Room.

10. Announcements and upcoming events:

Congratulations to our new Office Manager, Ginny Rusch

Voters meeting June 3, 2021 at 7:30 p.m.

Mission Antigo – June 11-12 and 18-19

The next MMT meeting will be June 15, 2021 in the Luther Room. Devotion by Jessica Olson.

11. Meeting Adjourned/Closing Prayer:

Motion by Mark Reimer, second by Kim McCann, to adjourn the meeting at 6:40 p.m., all ayes, motion carried.

Pastor Dave gave the closing prayer.

Respectfully Submitted,  
Carlene Nagel